

# ENROLLMENT AGREEMENT

I, (Parent/Guardian) \_\_\_\_\_, hereby enroll my child,

\_\_\_\_\_

**First Name**

**Last Name**

**Mother's Maiden Name,**

in the \_\_\_\_\_ grade in Country Day School , San Jose, Costa Rica, as of this date:

\_\_\_\_\_

**Month/Day/Year**

I understand that this agreement will be automatically extended to cover my financial obligations to Country Day School (CDS) each time I re-matriculate my child at CDS.

I agree to assume full responsibility for the payment of my child's tuition and other related fees for the entire period of enrollment at CDS.

I understand that I must pay a non-refundable matriculation fee upon enrolling my child at CDS and that said fee is due again well in advance of the beginning of each new school year.

I understand that I am obligated to pay 70% of the quoted year's tuition within two weeks of enrolling my child in CDS, irrespective of the semester my child enters CDS. The 70% payment is due in full and is non-refundable for any reason whatsoever (except for prolonged student illness of thirty days (30) or more certified by an attending physician) including dismissal, suspension, removal, withdrawal, or any other reason.

I understand that the remaining thirty percent (30%) is due at the end of the first semester. The 30% payment is due in full and is non-refundable for any reason whatsoever (except for prolonged student illness of thirty (30) days or more certified by attending physician) including dismissal, suspension, removal, withdrawal, or any other reason. **Note:** For students who enter CDS the second semester, 70% tuition is due again before the start of the first semester of the following school year

I understand that overdue bills are subject to a monthly 1.5% surcharge on the balance due on tuition and other related fees, except matriculation with a 10% surcharge. Failure to pay an overdue bill after the second notice will result in the suspension of my child from classes until the bill is paid.

I understand that no report cards, transcripts, or records of any kind will be released by CDS until all financial obligations owed to CDS are paid.

I agree to accept the rules and expectations of the school for my son/daughter as outlined in handbooks and other communications of school staff.

I grant permission to the school for my child to participate in officially sponsored school events, including sports and field trips away from the school premises. I understand the school will notify parents and request permission for participation in such events as they occur.

I understand that CDS offers two different graduation tracks, High School Diploma and High School Diploma plus Bachillerato en Educación Diversificada from the Ministerio de Educación Pública of Costa Rica, which requires official examination in grade 12.

I understand that as a parent I choose which track my child will follow. I understand that if I choose the High School Diploma without the Bachillerato, my child will not be allowed to enter any university neither private not public in Costa Rica.

I have read and fully understand and accept the above stipulations as conditions for enrolling my child in Country Day School.

\_\_\_\_\_  
Parent's/Guardian's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Residence/Cédula/Passport #

Costa Rica Mailing Address \_\_\_\_\_ Telephone # \_\_\_\_\_

Fax # \_\_\_\_\_ Cellular # \_\_\_\_\_ E-  
Mail \_\_\_\_\_

Country Day School  
2009